



122nd Annual Convention
September 27 to 29, 2021
AC Hotel, Portsmouth, NH

Vendor Registration and Trade Show Agreement

Company Name							
Address, City, State, Zip							
Phone							
Contact Name & Email							
Attendees: Please include Name and Email Address Please Circle the Events You will be Attending Special Requests (Big I NH will attempt to accommodate requests)	Includes: 1 Six Foot (6') Skirted Table, Tuesday morning breakfast, and Tuesday Lunch for one representative. Member Price \$500 / Nonmember \$1,000	<u>Vendor Space</u>	<u>Golf</u>	<u>Monday Class & Casino Night</u>	<u>Casino Night</u>	<u>Reception & Banquet</u>	<u>Total Per Person</u>
	1.	\$500/\$1,000	\$150	\$70	\$50	\$95	
	2.	\$100	\$150	\$70	\$50	\$95	
	3.	\$100	\$150	\$70	\$50	\$95	
	_____ Electricity Needed	\$ 25					
Wi-Fi will be provided	Complimentary						
_____ Other:	Contact Debbie Temple for Pricing						
Grand Total							

Trade Show: Hours of Operation: The Trade Show hours: 8:00am until 4:00 pm on Tuesday, September 28th. Access to the room will be available Tuesday morning for set up starting at 6:00 am. Breakdown begins following the last break Tuesday afternoon (approximately 3:30) with full breakdown by 5:00 pm. Vendor Bingo will be held with a prize provided by Big I NH. We encourage you to have a drawing at your booth, the winners can be posted at the Registration Desk.

Special Requests: Special requests will be accommodated to the best of our ability. Additional charges apply for electrical hook-ups, or other audio/visual requests. Please call Debbie Temple at the Association office at 603-224-3965 Ext 311 for additional information.

Liability and Insurance: Reasonable precautions to safeguard the vendor's property will be taken, however, Big I NH assumes no liability whatever for loss or damage, through any cause, of goods, exhibits or other materials owned, rented or leased by the vendor. If insurance is desired, it must be placed by the vendor. The vendor shall indemnify Big I NH against, and hold it harmless from, any complaints, suits or liabilities resulting from gross negligence of the vendor in connection with the vendor's use of display space.

Golf: Held Monday morning at Portsmouth Golf Club, Greenland, NH. Includes lunch, greens fees, cart and prizes. Fee is separate from the trade show registration.

Casino Night: Held Monday evening September 27th, at the AC Hotel. Heavy hors d'oeuvres, food stations and drinks start at 6:30 with Casino Night 'gambling' starting at 7:00. Prize drawings will be held at 9:45 - you do not have to be present to win. Fee is separate from the trade show registration.

Reception & Banquet: Tuesday evening includes the Chairman's Reception and Installation Banquet. You are welcome to join us to celebrate Leo Paquin's installation as Big I NH's Chairman of the Board of Directors. By registering for this event you can enjoy hors d'oeuvres and drinks from 6:00 pm to 7:00 pm with the Installation Banquet Dinner immediately following. The entertainment for the evening will be a comedian. Fee is separate from the trade show registration.

I have read and accept all conditions shown above:

Authorized Signature: _____

Please Print Name: _____ **Date:** _____

Payment Info	Check	Payable to: N.H.A.I.A. Send to: 6 Garvins Falls Road, Concord, NH 03301		
	Credit Card	<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Discover <input type="checkbox"/> AMEX
	Card Number			
	Expiration Date:	Security Code:	Billing Zip Code:	

Questions? Call any Staff member at 603-224-3965



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Book your group rate for NHAIA Fall Conference

Room Rate is \$239 per night + taxes.

You will find the information for your online reservation link above. The convention rate has been

extended to include Sunday, September 26th through Wednesday, September 30th.

The last day to take advantage of these rates is August 28, 2021.



The hotel address is: 299 Vaughan Street, Portsmouth, NH 03801. The hotel is located in the Downtown/Waterfront area.



The AC Hotel has Valet Parking only at a cost of \$40 per day. There are parking garages within walking distance to the hotel.



Check In Time: 4:00 pm

Check Out Time: 11:00 am



Questions? Call any Staff member at 603-224-3965